



### Request for PIN Reset

Business Account Number	
Tax Identification Number	
Business Name	
Person Requesting PIN Reset	
Functional Role / Title	
Reason for PIN Reset	

I certify under penalty of perjury that I am the operator (including an officer, general partner, member manager, executor, trustee, fiduciary, or other individual with the authority to bind the operator), or an agent of the operator authorized to sign this form on behalf of the operator pursuant to a validly executed Power of Attorney (go to [sftreasurer.org](http://sftreasurer.org), click on Business, then on Business Form Central, then on Power of Attorney Declaration – Form POA-1 (pdf)), and I have examined the foregoing Request for PIN Reset and the information thereon is, to the best of my knowledge and belief, true and correct, and fully compliant with all the requirements provided. I am required to complete this form in its entirety and understand this statement is subject to audit.

SIGN HERE	DATE
PRINT NAME	BUSINESS TELEPHONE
EMAIL	

Email the completed and signed form to [TaxPinReset@sfgov.org](mailto:TaxPinReset@sfgov.org) or mail the completed form to Office of the Treasurer and Tax Collector, PO Box 7425, San Francisco, CA 94120-7425 or drop off the completed form to City Hall, Room 140.

**PLEASE NOTE: To protect taxpayer confidentiality, the new PIN will be sent via US Mail to the taxpayer mailing address on record with the Office of the Treasurer & Tax Collector.**

For Internal Use Only		
Processed by:		Date:
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Reason

7/25/2014